

# CHATHAM HEALTH DISTRICT

*Serving the Towns of East Haddam, East Hampton, Haddam, Hebron, Marlborough & Portland*

## BOARD MEMBERS

Susan Bransfield, *Chairman*  
Peter Hughes, *Vice Chairman*  
Mark Walter, *Treasurer*  
Howard Dean  
Kate Morris  
Candace Casale  
Andrew Tierney

## DISTRICT HEALTH DIRECTOR

Thad D. King, *MPH, RS*

January 26, 2010

10:00 AM

Chatham Health District Conference Room (240 Middletown Avenue, East Hampton)

Present: Susan Bransfield      Mark Walter      Candace Casale  
          Howard Dean            Peter Hughes      Susan Bransfield  
          Mark Walter            Kate Morris        Andrew Tierney

Other:            Thad King            Jeffrey O'Keefe

### 1. Call to Order

Chairman Hughes called the public hearing to order at 10:03.

### 2. Public Hearing – District Budget 2010-2011

Mr. King presented budget highlights. Town per capita is proposed to remain the same at \$8.00. With a change in population, contributions are increased \$2,248 or .5%. Mr. King is uncertain what will happen with the State Per Capita contribution at this time. Discussion was held and concern expressed for the proposed fees and the current fees collected. Mr. King commented that due to the additional funds from the H1N1 vaccine administration the proposed fees will be covered. Staff salary increase is proposed at 2%. HSA contributions will be split between the District and the staff 55% to 45%. \$29,000 in federal grant offsets are shown as revenue. Staffing levels will remain the same. Proposed increase to budget for septic permits, soil testing, well permits and food service permits.

Ms. Bransfield recommended increases the town per capita 3%.

Jeffrey O'Keefe, East Hampton Town Manager, commented that due to the tough budget year and the increase to the Town of East Hampton population suggested that an increase to the per capita rate be held off for a year. Mr. O'Keefe stated that with the use of the fund balance and the anticipation that the revenues will be covered this would not be a good time to increase the towns per capita rates. Mr. O'Keefe also questioned the population equation.

Following no further comments motion was made by Ms. Bransfield, seconded by Ms. Morris, to close this public hearing. Vote was unanimous in favor. Hearing closed at 10:16.

3. Public Hearing – District Proposed Fee Schedule (Effective Date 7/1/2010)

Mr. King presented the Board with proposed fee changes. Significant increases are reflected in the areas of septic, well, soil testing and food service. Mr. King stated that the amounts are based on average rates for districts throughout the state. Ms. Bransfield stated that she does not support an increase in the per capita rate if the fees were to be increased. Discussion was held regarding the Barber/Beauty Salons fee. Although a fee is stated, the District would not be collecting this fee until such time a regulation is established. Additionally, the Campground fee should be \$55 not \$30 as stated on the spreadsheet.

Consensus of the Board is to not increase both the fees and the per capita rate. Discussion was held regarding the significant increases in above stated areas. Mr. King suggested that perhaps the total amount of the increase be spread out throughout all the fees. The Board is supportive of the increases based on the justification provided. Mr. Tierney requested that the summary data for the health department fees be available for public that may question the fee increases.

Following no further comments or discussions motion was made by Ms. Bransfield, seconded by Mr. Dean, to close the public hearing. Vote was unanimous in favor.

4. Adjournment

Public hearing was closed at 10:45.

Submitted by,

Thad King, Director of Health